

**Sri Sarvajna College of Education
Vijayanagar Bengaluru-40**

Minutes of IQAC Meeting

Date: 09-02-2023

Time: 02.30 PM

A IQAC meeting was held on 09.02.2023 at 2:30 P.M. It was attended by 13 members. Representatives from various fields, alumni, and faculty members actively participated in the meeting to deliberate on the following agenda:

Agenda of the Meeting

1. Planning for academic activities for the academic year
2. Conducting Capacity Building Programmes
3. Planning to organise Webinars on need-based areas
4. Orientation on Online Teaching, Learning and Testing Tools
5. Conducting extension activities
6. Memorandum of Understanding with IT For Change, International NGO.
7. Any other

Members Present:

1. Dr B P Madhumathi
2. Sri Shivayogi R S
3. Sri Nagaraj
4. Smt Vijayambika N
5. Dr M S Veena
6. Dr M C Vijayendra
7. Dr Umashree D K
8. Dr A Srinivasacharalu
9. Dr Sushma Patil
10. Sri H D Srinivasamurthy
11. Sri G C Varadaiah, Librarian
12. Smt. Prema R
13. Ms. Namrutha Dev
14. Mr Tejus Urs

Members Not Present

1. Sri Balarajaiah R

Proceedings of the meeting :


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The IQAC Coordinator Dr Umashree D K extended a warm welcome to the chairperson and members of the IQAC. This was followed by the discussion of Agenda of the meeting.

1. Planning for academic activities for the academic year

It was resolved to include different dimension activities to develop each of the student teachers to face a competitive world. For which members of IQAC suggested activities like training on different OER resources , online teaching, learning and testing tools. Extension activities, Community centered awareness programmes along with regular academic and celebrations of Significant days.

2. Capacity Building Programmes: A programme on Importance of imbibing social values through various community-based activities was discussed and the existing programme to develop students into need based techno savvy skills are analysed with its practicability. The suggested capacity building programmes and resolved to conduct for the year included developing Oral and Written communication by emphasising Nonverbal communication skills, Environmental awareness programmes ICT Skills. Yoga and Wellness programmes.

3. Planning to organise Webinars on need-based areas

The members discussed the need to organise FDPs to enhance professional skills among students and teachers by conducting State/ National/ International seminars/webinars. The members suggested faculty development programmes to provide a platform to explore academic skills and innovations in the field of education and technology.

4. Orientation on e Teaching, Learning and Testing Tools

It was resolved to organise orientation and workshops on various e teaching, e learning and e Testing tools because of their importance in enhancing learning among students. The members suggested to include Subject tools- Phet, Geogebra, H5P, Marble, Audacity, video making and editing tools, OER materials preparation and use, Testmoz, mentimeter, and effective use of google forms for various purposes.

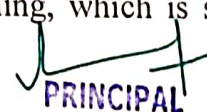
5. Conducting extension activities

Since the extension activities are significant in the process of preparing student teachers into professionally skilled teachers. The members of the meeting resolved to include extension activities for both students and teachers.

6. Memorandum of Understanding of the Institution with Organisations

The members were briefed about the MoUs signed by the institution and the activities undertaken in collaboration with :

- **IT for Change, International NGO:** Since 2020 the institution is having MoU with IT for Change for providing academic inputs in the form of Planning and implementing ICT integration in teaching and Learning, which is spread over all




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through 4 semesters. Meeting resolved to continue the linkage with the IT for Change and asked the principal to do the required arrangements for conducting classes for students as well as to faculty members.

- **Sapthami trust:** The organisation is conducting an awareness programmes regularly by emphasising the relationship between cultivating various educational values and professionalism for student-teachers .
- **BBMP, Govindarajnagar, Bengaluru:** Students teachers were involved in Community awareness programmes along with faculty members.
- 7. **Any other: organising Internship programme and college publications :** There were suggestions pertaining to organising pre internship, school internship and post internship activities, collaboration with internship schools , regular publications of newsletters.

• The first agenda discussing and finalising the calendar of events for the academic year All the agenda were discussed and it was resolved to accept and carry forward the academic, and cocurricular and other activities of the agenda. The meeting came to an end, Dr M S Veena proposed the Vote of thanks.

Signature of the Coordinator:

 [Dr. UMA SHREE D.K.]

Signature of the Chairperson:


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