

**Sri Sarvajna College of Education
Vijayanagar Bengaluru-40
B.Ed 2023-25**

IQAC Meeting with Management

Date:09-02-2024

Time: 1.30 PM

Preamble:

IQAC meeting was conveyed by the management on 9th February 2024 to discuss the IQAC Activities of the institution. Since the colleges of education have been asked to submit AQAR reports of the previous years. The Management wanted to brief the faculty regarding the Quality sustaining activities as well as the rules and regulations of the institution for maintaining academic discipline.

Hence the secretary asked the IQAC coordinator to proceed with the agenda. The following items on the agenda were discussed.

Agenda for the Meeting

1. To maintain Academic Discipline
2. Research, publications to enhance the professional development of the faculty.
3. Planning for procuring Minor and Major Research Projects
4. Emphasising Teaching, Publications, and Extension Service activity
5. Planning for academic activities
6. Conducting Capacity Building Programmes for teaching , Supporting staff and Students
7. Preparation and submission of NAAC AQAR of 2022-23
8. Any Other

Members present

1. Sri Immadi Nijaguna Swamiji, President, SSES
2. Sri Shivayogi, R S., Secretary, SSES
3. Dr B P Madhumathi
4. Smt Vijayambika N
5. Dr M S Veena
6. Dr M C Vijayendra
7. Dr Umashree D K
8. Dr A Srinivasacharalu
10. Dr Sushma Patil
11. Sri H D Srinivasamurthy
12. Sri G C Varadaiah, Librarian
13. Smt.Prema R
14. Ms. Namrutha Dev
15. Mr Tejus Urs

Members Not Present

1. Sri Nagaraj

Proceedings of the meeting :

IQAC Coordinator extended a warm welcome to the President, Secretary, and Faculty members to the meeting, this was followed by a discussion of the agenda of the meeting.

1. Academic Discipline at the Institution

It was discussed and resolved to follow the rules and regulations of the institution for better functioning and scheduling academic and co-scholastic activities should be carried out by the faculty members under the supervision of IQAC. The overall activities should revolve around the quality sustaining of the institution.

2. Research publications to enhance the professional development of faculty members

Since Research publications are important interms of the professional development of individual faculty members as well as sustaining the quality of the institution as a whole. Hence the emphasis is laid on bringing out individual publications as many as possible with proper goal setting.

3. Planning for procuring Minor and Major Research Projects

Undertaking Research projects is an essential component to strengthen the III criterion – Research and Consultancy of NAAC Assessment and Accreditation process. Since the institution has not undertaken any research projects so far from the concerned organisations, The meeting resolved and directed faculty members to make serious efforts to prepare and submit the research proposal to the concerned organisations including NGOs.

4. Emphasising Teaching, Publications, and Extension Services

After discussing the significance of streamlining teaching, publications and extension services by the faculty members, it was resolved to plan and execute teaching, publications, and extension activities to enhance quality sustainable strategies in support of NAAC requirements and to set the goal of creating institution as a model teacher education institution. The faculty members were asked to submit the professional growth records for review in the month of September 2024.

5. Planning for academic activities

It was resolved to include different dimension activities to develop each of the student teachers to face a competitive world. For which members of IQAC suggested activities like training to maintain professional growth profile by the preservice teachers with various activities, Exposure to use and develop OER resources, and workshops on online teaching,

learning and testing tools. Extension activities, Community centered awareness programmes along with regular academic and celebrations of Significant days.

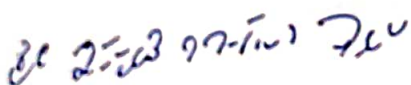
6. Capacity Building Programmes for Teaching, Supporting staff and students:

A programme on Importance of imbibing social values through various community-based activities was discussed and the existing programme to develop students into need based techno savvy skills are analysed with its practicability. The members of IQAC suggested capacity-building programmes for students and resolved to conduct for the year included developing Oral and Written communication by emphasising Verbal and Nonverbal communication skills, Environmental awareness programmes ICT Skills, Yoga and Wellness programmes during the year. Along with that, there were discussion made on conducting need-based workshops and orientation programmes for Teaching, Supporting staff and students.

7. Preparation and submission of NAAC AQAR of 2022-23

The meeting resolved and asked all the faculty members to recheck the AQAR 2022-23 report which was prepared, since the date of submission for AQAR 2022-23 was extended up to April 30th 2024 by the NAAC.

All the agendas were discussed and it was resolved to accept and carry forward the IQAC activities for the academic year in collaboration with the different cells of IQAC and Student Activities Centre. The meeting came to an end by 3.30 PM.

Signature of the President: 

Signature of the Secretary : 

Signature of the IQAC Chairperson/Principal: 

Signature of the IQAC Coordinator: 